



Enrollee Programs

DIRECT DEPOSIT AUTHORIZATION

The National Older Worker Career Center has the authority to initiate debits and credits to my account. This authority remains in effect until canceled by me in writing.*

DIRECT DEPOSIT FOR PAYROLL, TRAVEL ADVANCE AND REIMBURSEMENT

Direct deposit is available to all NOWCC enrollees.

- I would like direct deposit for my payroll, travel advances and expense reimbursements.*
- I do not wish to sign up for direct deposit at this time.*

Payroll, Travel Advances & Reimbursements:

Bank Name: _____
 Bank Address: _____
 Bank Tel #: () _____

Bank Routing # _____ Account # _____

Account Type:

- Checking (Voided Check Must Be Submitted)
- Savings
- Not Applicable (not signing up for direct deposit at this time)

Authorized Banking Official's Signature (if savings acct)

Print this form if you must obtain banking official's signature

Enrollee Name (Please Print): _____

Enrollee Signature: _____

Date: _____

No business accounts or money market accounts accepted.

* It is necessary to retain the option to debit accounts should a correction to an overpayment be necessary. This occurs very rarely but must be corrected if it does occur. If you question any transaction on your account statement, please contact NOWCC Payroll at (703) 558-4200.

Please complete this form and fax or scan copy of your voided check to your Field Office. If mailing a copy of your voided check, please send to: NOWCC, 3811 N. Fairfax Dr., Suite 900, Arlington, VA 22203, Attn: Payroll